

**Subject Line: Mitacs Professional Development Session – Networking Skills**

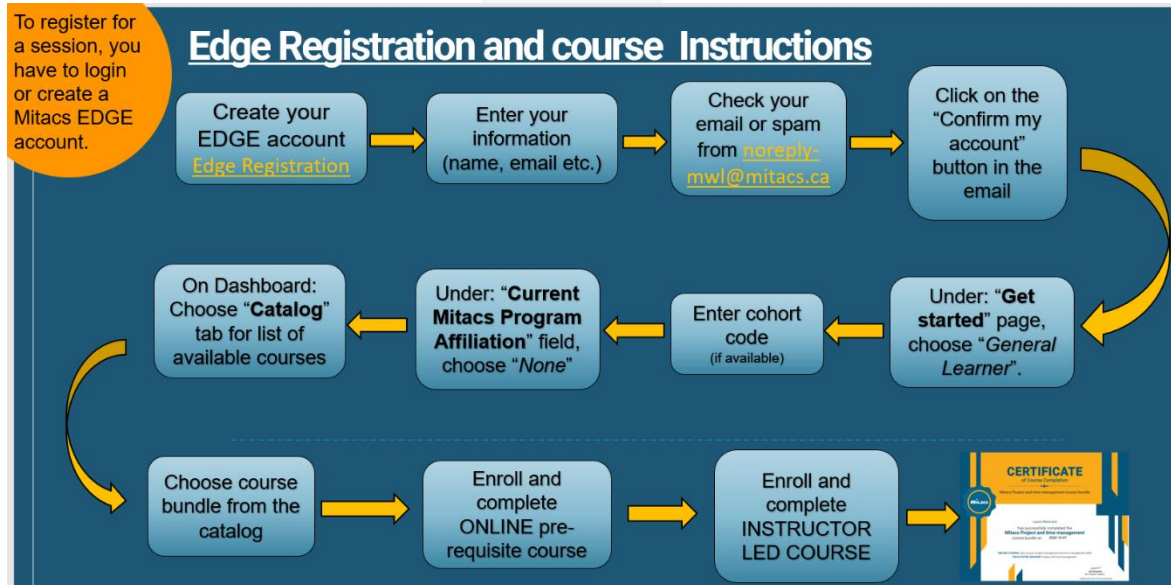
Hello **PEOPLE Network** participants,

On **March 29<sup>th</sup>, 2023** Mitacs and the **PEOPLE CREATE** program are offering a free professional development course bundles in **Networking Skills**. If you are interested in participating, please see the instructions below to create an account on the Mitacs learning management system called EDGE. When creating your Edge account **please remember to use the enrollment code:**

PEOPLE CREATE trainees: **PEOPLE-CREATE-2023**  
 Non-CREATE trainees: **PEOPLE-NETWORK-2023**

Course bundles	Course format	Course description
<b>Networking skills</b>		
<b>Advance your reach</b>	Self-paced (Online)	<i>Pre-work online session for: <b>Building your project network map.</b></i> Most jobs are filled by those who have a contact at the firm. Networking cannot be underestimated when looking for employment or advancing your career and potential. This course helps you polish and structure your online profile to make better connections, so that when a recruiter calls, you're positioned for success.
<b>Building your project network map</b>	Instructor-led (Online)	In a competitive market, networking cannot be an afterthought. In this hands-on course you will plan and build your own project network map. You'll also learn strategies for organizing contacts, filling gaps, and making new contacts.
<p><b><u>Session Information 1:</u></b>  <b>Course bundle: Networking skills</b>  <b>Online Pre-work (must be completed first): Advance your reach (1h – 1h 30m)</b>  <b>Instructor Led Session: Building your project network map</b>  <b>Date: March 29<sup>th</sup>, 2023</b>  <b>Time: 1:00 – 3:30 PM EDT</b>  <b>Session Facilitator: Georgette Zinaty</b></p>		

## How to I access the course?:



If you don't have an EDGE account yet, please make sure you create one and enroll in "Networking Skills" course bundle by following the steps below:

1. Link to create an account: [Edge Registration \(mitacs.ca\)](#)
2. Click on "Create an account" and enter your information.
3. You will receive an email confirming your account creation from [noreply-mwl@mitacs.ca](mailto:noreply-mwl@mitacs.ca). If you haven't, please check your spam folder.
4. Click on the "Confirm my account" button in the email.
5. Under the "Get started" page, choose "General Learner".
6. On the next page, fill out the required information.
7. Under the "Do you have a cohort code" field please enter the enrollment code (see page 1).
8. Under the "Current Mitacs Program Affiliation" field, choose "None".
9. Go to "Catalogue" and enroll in the course bundle "Networking Skills".

For future access to your account, please use this link: <https://edge.mitacs.ca>.

Adding the enrollment code if you already have an Edge account:

1. Click on the "menu" in the top right-hand corner of your Edge dashboard.
2. Choose the "enrollment key" option at the bottom of the list (next to the log off).
3. Input the enrollment code (see page 1) and click "enroll".
4. Go to "Catalogue" and enroll in the course bundle "Networking Skills".

### Questions about the General Training curriculum?

Please contact: [training@mitacs.ca](mailto:training@mitacs.ca)

Want to Create an Edge Account? Please visit: [Edge Registration \(mitacs.ca\)](https://mitacs.ca/edge-registration)

If you are interested in exploring the rest of the Mitacs Professional Development Curriculum, please see our website: [Mitacs Training | Mitacs](https://mitacs.ca/training)